



Monday, 16th of March, 2020

Dear Parents,

As a school we are acutely aware of the impact of the current situation on our young people, particularly students in Years 11, 12 and 13.

I met with the students this morning to reassure them and to explain the remote and online learning protocol, should the school be required to close. The protocol will ensure that there will be minimal impact on teaching and learning should the school be required to close. Pupils will be given lessons on how to use Microsoft Teams this week. This will be the platform which will be used should online learning be necessary.

I will be sending the 'Remote and Online Learning Protocol' to all parents this week.

I am meeting regularly with both Deputy Heads, Mrs. Parker and Mrs. Smart who are also acting as Heads of Sixth Form during Mr. Cole's Parental Leave. We are liaising with the examination boards, teaching staff and Mrs. Farmer, the Examinations Officer, to ensure we do everything possible to support the students in examination year groups.

I am also in dialogue with the Executive Pandemic Response Team at Cognita. It is of great benefit belonging to a global group of schools, as our schools in Asia and Spain have been closed for some time. We have therefore benefited greatly from their experience of online learning.

We are in constant communication with the examination boards and pupils have been advised to continue to prepare for their examinations as they would do in normal circumstances. We will keep pupils and parents updated as and when we receive further communication from the Joint Council for Qualifications and the examination boards.

As you will be aware things are changing daily and we understand that this is time of anxiety for all involved. Please however, be assured that as a school we will do everything possible to support all of our pupils.

I will be in contact with further updates throughout the week.

Kind regards,

Helen Hier
Headteacher