

St. Clare's School



Mission Statement

Achievement, Challenge, Excellence

'A place where the best teachers ignite your child's passion to learn. Where your child will be challenged to attain academic excellence in a stimulating, caring and supportive environment, so that they will become independent, critical thinkers with knowledge and confidence to succeed in life'

Name of policy	Mobile Phone Policy
Author of policy	Simon Antwis
Date adopted by St. Clare's	1 September 2010
Date reviewed	November 2016
Date of next review	July 2017

MOBILE PHONE POLICY

Mobile Phones have become an accepted piece of equipment for young people and adults. When used properly they are an aid to effective communication and can be important safety devices. However, problems can arise when students bring mobile phones to school. Mobile phones can be extremely expensive and, as such, are targets for theft. They can also be used by bullies and people have used them to cheat in exams. All pupils have access to the telephones in the school office in the event of an emergency or when needing to communicate with home.

Mobile phones may be brought into St. Clare's School under the following conditions:

- **Mobile phones must be switched off and in their school bag, during school hours and must not be in a pupil's pocket**
- You are responsible for your phone and you should not leave it unattended.

- Mobile phones should not be loaned or borrowed.
- Mobile phones must never be used in activities seen as bullying, harassment, persecution or to ridicule others.
- If a phone call is to be made, pupils must ask a teacher for permission.
- Camera or video facilities on mobile phones must not be used in school or on coach journeys.
- Mobile phones may be banned during certain school activities such as Duke of Edinburgh's Award expeditions or school trips. A teacher may ask you to hand in a phone during an activity.
- Mobile phones should be handed in to teachers during games and sports for safe keeping.
- Exam boards have stringent rules with regard to mobile phones. You are advised not to bring mobile phones to school if taking a public exam or they are to be left with the invigilator, switched off at the front of the examination room.
- Mobile phones with the capacity to record speech should not be used to record lessons or school events, without the knowledge and consent of participants.
- Failure to adhere to the points in this policy will lead to the confiscation of mobile phones. Repeated use of mobile phones in an inappropriate fashion may lead to privilege of use being suspended. When mobile phones are confiscated, they will be kept in the Admin Block and they will have to be collected by the pupil's parent/guardian

The Apple (or similar) Watch

The Apple watch is becoming increasingly more popular with pupils and there are very strict guidelines from the exam boards stipulating that they **MUST NOT** be worn into examinations.

It is therefore important, that they are not worn to school on school days when pupils have internal or external examinations.

Apple watches may be worn to school, but they must be on silent and mobile phones must be switched off in school bags.

Failure to do not this will mean that the watch will be confiscated for one day initially and have to be collected from the Admin Block. If the rules regarding the use of the Apple watch are not followed a second time, then the watch will be confiscated for a longer period and will have to be collected by an adult from the Admin Block.